

# ANLO SENIOR HIGH SCHOOL

Our ref: GES/VR/ASS/

Your Ref.:

Tel No.: 0208162907

Mobile No.: 0246547460

BANKERS: GCB BANK

HEADMASTER: WISDOM K. ADETI (MR.)



Email: [anseco59@gmail.com](mailto:anseco59@gmail.com)

P. O. BOX AW 10, ANLOGA, VOLTA REGION.

Digital Address: VK-1333-2875

DATE: MARCH, 2022

.....  
.....  
.....

Dear Sir/Madam,

## ADMISSION TO ANLO SENIOR HIGH SCHOOL 2022 ACADEMIC YEAR

1. Based on the outcome of the 2022 SHS/TVET (CSSPS) report, your ward .....  
has been selected and placed for admission into ANLO SENIOR HIGH SCHOOL,  
ANLOGA as a **BOARDING/ DAY** student for the 2022 academic year to pursue a 3-  
year Senior High School course in .....  
**PROGRAMME**
2. Please, find attached the relevant admission documents for your completion for  
acceptance and admission of your ward.
3. The school items would be supplied when the student finally report at the school to  
start the programme offered.

### PLEASE NOTE

1. UNPRESCRIBED ITEMS WOULD NOT BE ENTERTAINED
2. SCHOOL RE-OPENS ON ..... AND WE LOOK FORWARD  
TO WELCOMING YOUR WARD TO OUR SCHOOL

Accept our congratulations on your ward's admission into our noble school.

Yours faithfully,

WISDOM KWAME ADETI (MR.)  
(HEADMASTER)

HEADMASTER  
ANLO SENIOR HIGH SCHOOL  
ANLOGA, VR.

# ANLO SENIOR HIGH SCHOOL, ANLOGA

## STUDENTS' INFORMATION SHEET

1. Name: .....  
(Surname)

Other Name(s): .....

2. Date of Birth: .....

3. Place of Birth: .....

4. Date of Admission: .....

5. Home Town: .....

6. Nationality: .....

7. Religious Denomination.....

8. Postal Address: .....

.....

9. Last School Attended: .....

.....

10. Name of Father .....

Occupation: .....

Father's Postal Address: .....

.....

Residential Address: .....

Telephone No.(s) /Email:.....

11. Mother's Name .....

Occupation: .....

Mother's Postal Address: .....

Telephone No./Email: .....

12. Person Responsible for Student's Education: .....

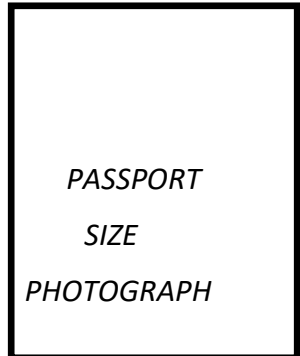
Name: .....

Postal Address: .....

.....

Telephone No./Email:.....

13. Relation to Student: .....



**GUARDIAN'S DATA**

*This person may be someone who is allowed to visit and take responsibility for the student.*

Guardian's Name: .....Occupation: .....

Relationship to Student: .....

Residential Address: .....

Postal Address: .....

Telephone Number(s): .....

Email Address: .....

Signature: .....

Student's Signature:..... Date:.....

***This form should be returned with:***

- a. Admission Form*
- b. Completed Acceptance Form.*

We have read and understood all the rules and promised to live according to their requirements so long as I remain in Anlo Senior High School, Anloga.

**Endorsed by:**

Full Name: .....Signature: .....  
(Guardian/Parent)

Full Name: ..... Signature: .....  
(Student)

**POSTAL ADDRESS, TELEPHONE NUMBER(S) & EMAIL ADDRESS OF GUARDIAN**

Please, find below the Postal Address, Telephone number(s) and Email Address for which all correspondence concerning my ward should be directed to:

NAME OF WARD/STUDENT: .....

PROGRAMME: .....

NAME & ADDRESS (GUARDIAN/PARENT): .....

.....

TELEPHONE NO. (GUARDIAN/PARENT):.....

EMAIL ADDRESS: .....

Thank You.

.....

SIGNATURE OF GUARDIAN/PARENT

# ACCEPTANCE FORM

Parents/Guardians should read carefully the **Anlo Senior High Prospectus**. This should then be signed and returned to the **Headmaster, Anlo Senior High School, P. O. Box Aw 10, Anloga**, upon arrival.

## **TO BE FILLED IN BY PARENT FOR GUARDIAN IN BLOCK LETTERS**

I ..... hereby accept the place offered to my ward ..... to enter SHS 1 General Art/General Science/Home Economics/Visual Art/Agriculture Science/Business in Anlo Senior High School as a Boarder/Day Student.

I want to state that I will not come back to worry school administration for change of programme for my award.

Should it become absolutely necessary to withdraw my ward, I undertake to give one full semester notice to the Headmaster.

I undertake that the school's regulations do not allow students to be called home during the semester. Parent/guardians are entirely responsible for poor progress or loss of class marks resulting from absence from school.

I undertake to accept as final any ruling of the Headmaster in as matters of the school discipline. In the event of my ward's inability to conform according to the solemn promises he/she has made, the school reserves the right to discipline him/her in accordance with the **Code of Discipline** of G E S.

I also undertake to make known to my ward all that is in the prospectus particularly the portion dealing with the **Code of Discipline**

.....  
SIGNATURE OF PARENT/GUARDIAN  
.....

DATE:

## **TO BE FILLED BY STUDENT IN BLOCK LETTERS**

I ..... hereby accept the place offered me in SS 1 General Art/General Science/Home Economics/Visual Art/Agriculture Science/Business in Anlo Senior High School with effect from 2015/16 academic year.

I want to state that I will not worry school administration for change of programme.

I shall abide by all rules and regulations of GES and this School and shall accept all ruling of the Headmaster in matters of school discipline as final.

SIGNATURE: .....

DATE: .....

# UNDERTAKING

I.....of SHS 1 Anlo Senior High School, Anloga give this UNDERTAKING to the Board of Governors, Headmaster and other Authorities of Anlo Senior High School to be law abiding, to keep the peace and be of good behavior and to obey all rules and regulations of the school from now till I complete education at the school.

I also undertake not to mete out any wrongful, unlawful and/or inhuman punishment to any incoming student during the said period.

I also hereby give further undertaking to seek redress for any grievances that I may have against the school authorities, any teacher(s) and or fellow student(s) through proper and approve channels using dialogue and mediation and not take the law into my own hand in dealing with the situation no matter how provocative it may be.

I particularly give an UNEQUIVOCAL AND IRREVOCABLE UNDERTAKING not to embark on any demonstration and /or any awkward, unruly or violent behavior as a means of seeking redress for grievances.

I PLEDGE MY DUE DILIGENCE TO ALL MY ACADEMIC OBLIGATIONS AND THAT SHOULD I PERFORM POORLY OR BELOW STANDARD, I SHOULD BE MADE TO REPEAT OR WITHDRAW FROM THE SCHOOL.

I hereby DECLARE and HOLD myself liable to be disciplined by the school authorities in accordance with the school rules and regulations, code of ethics, and the general laws of Ghana, where appropriate, if I should be in breach of any of the aforementioned undertakings.

DATED AT ANLOGA

THIS.....DAY OF..... 2022

SIGNATURE: .....  
(STUDENT)

FULL NAME: .....  
WITNESS ( PARENT/GUARDIAN)

SIGNATURE: .....

.....  
.....  
.....  
.....

THE HEADMASTER  
ANLO SENIOR HIGH SCHOOL  
P. O. BOX AW 10  
ANLOGA

**ACCEPTANCE LETTER**

I (*state full name*).....

with index number..... hereby accept the offer of admission to pursue a

(*state programme offered as it appears on your Admission letter*)

..... in you school, with the following elective subjects for the 2017/2018 Academic Year.

1. ....
2. ....
3. ....
4. ....

I understand and accept that change of programme is not allowed. I promise to abide by all the rules and regulations governing the school at all times.

I also accept that at any point in time if I go contrary to any of these rules and regulations of the school, the necessary sanctions shall be applied to me.

Thank you.

.....  
*Student Signature*

.....  
*Parent/Guardian Signature*

(.....)

(.....)

*Full Name in Upper case*

# ANLO SENIOR HIGH SCHOOL, ANLOGA

## ONLINE TERMINAL REPORT FORM

1. SURNAME: .....
2. OTHER NAMES: .....
3. GENDER: .....
4. CLASS: .....
5. HOUSE: .....
6. RESIDENTIAL STATUS: .....
7. DATE OF BIRTH: .....
8. FULL NAME OF GUARDIAN: .....
9. RELATIONSHIP TO STUDENT: .....
10. EMAIL ADDRESS: .....
11. CONTACT: .....
12. PROGRAMME OF STUDY: .....
13. ELECTIVE SUBJECTS:
  - a. ....
  - b. ....
  - c. ....
  - d. ....

***NOTE: YOUR CLASS WILL BE ASSIGNED TO YOUR WHEN YOU OFFICIALLY  
REPORT TO SCHOOL***